

BYOC Agreement with Stratford Primary School

This is an agreement between students, parents and **Stratford Primary School** to ensure the best care and responsibility of the Chromebook and/or other technology is exercised during each student's time at **Stratford Primary School**.

1. Chrome Education Licensing:

Stratford Primary requires all purchasers of Chromebooks to sign over the licence to those devices. Through this BYOC agreement Stratford Primary School will manage safety settings using Chrome Education. This means that parents can be assured that:

- Chromebooks will be used as a tool that will enhance learning.
- Chromebooks will have online safety settings enabled (See the **options** below around this)
- Lost/stolen Chromebooks can also be virtually locked down with a return to school message so other people can not use them.

Option 1. Through Chrome Education, only users of our school domain can login to the Chromebook. Parents and Whānau are welcome to use the Chromebook at home.

Option 2. Through Chrome Education, only users of our school domain can login to the chromebook. Parents and Whānau are welcome to use the chromebook at home, **however the same online safety settings only apply between 9am-3pm.**

Please note, the same online safety settings will only apply outside of school if the student is logged into their school account on the device. Parents need to look at their filter settings at home to ensure students are safe when surfing the Internet.

2. Responsible use agreement:

STUDENT AGREEMENT:

Acceptable use of equipment -

- I will respect the Chromebook by always looking after it and keeping it safe.
- I will bring my Chromebook to school everyday, charged and ready to use.

Acceptable use agreement -

This acceptable use agreement has six conditions or facets of being a digital citizen

Respect Yourself.

- I will show respect for myself through my actions.
- I will select online names that are appropriate,
- I will consider the information and images that I post online.
- I will consider what personal information about my life, experiences, experimentation or relationships I post.
- I will not be obscene.

Protect Yourself.

- I will ensure that the information, images and materials I post online will not put me at risk.
- I will not publish my personal or contact details.
- I will report any attacks or inappropriate behaviour directed at me and I will seek support from

appropriate people.

- I will protect passwords, accounts and resources.
- I will look after all of my devices at home and school.
- I will ensure that the **device is charged ready for the next day's learning.**
- I will **ensure the device is kept in the hard case when not being used and in a safe location.**

Respect Others.

- I will show respect to others.
- I will not use electronic mediums to bully, harass or stalk other people.
- I will not visit sites that are degrading, pornographic, racist or inappropriate.
- I will not abuse my right of access and I will not enter other people's private spaces.

Protect Others.

- I will protect others by reporting abuse, not forwarding inappropriate materials or communications
- I will moderate unacceptable materials and conversations, reporting conversations that are inappropriate or unacceptable.

Respect & Protect Intellectual property.

- I will suitably cite any and all use of websites, books, media etc.
- I will use and abide by the copyright rules
- I will report vandalism and damage
- I will act with integrity.

PARENT AGREEMENT:

- I will interact with my son/daughter's learning in a kind, positive and helpful way.
- I will respect the terms of this document and ensure my son/daughter is encouraged to be a responsible user.
- I will work with my son/daughter to keep all equipment safe when it is at home and provide a secure place to store it and charge it ready for the next learning day.
- **I will ensure my son/daughter will hand in to the office their cell phone / smart watch each morning before school starts, ready to be collected at the end of the school day.**
- **I will have insurance to cover any accidental damage, theft or if the device is lost.**

SCHOOL AGREEMENT:

- To use the Chromebooks in ways that will enhance learning for our students.
- To offer technical support for students Chromebooks where applicable.
- To ensure the classroom environment adheres to keeping students safe online.
- To support parents in engaging with student work.

The following student, parent(s) and school have recognised the terms in this document and have agreed to partner together to ensure all elements of this document will be upheld during the user's time at Stratford Primary School.

Student name: _____

Year level: _____

Stratford Primary School

Date: _____

_____ **(Student)**

_____ **(Parent)**

*Once signed, a copy of this agreement will be held on file at **Stratford Primary School***