

Stratford Primary School Board

Board Minutes **Monday 26 June 2023 at 5.30pm**

1. Administration: 5.30pm

- a. Present: Jack, Nathan, Le-arna, Fiona R, Fiona J, Deborah, Jason D, Sonia, Geoff
- b. Apologies: Jason E,
- c. Public Present (No speaking rights): None
- d. Declaration of interests (conflicts):
- e. Jason Dombroski secondment to BoT for Term 2 2023
- f. Matters arising from Previous Minutes
- g. Confirmation of Previous Minutes (Chair to sign):
 - i. The Board has reviewed the previous minutes to confirm the accuracy of the discussions which took place and to confirm the authenticity of the minutes.
 - h. Confirm the agenda and review the Board's Annual Work Plan and Supporting Board Improvement Plan. Any questions about the agenda before we start?

Approved Presiding Member

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Date: 14/08/23

Minutes/Motion:

Motion to move the May Minutes.

Moved: Le-arna/Fiona R

2. Presentation:

- a. In School Leaders Sonia Rova: Maths

Presented at Across School and In school hui last Wednesday.

My Kura Focus: Hunch: improving basic facts will improve all strands in maths. HOW do we make accelerated progress?

Student agency/Basic facts. Mainly Yr 0-4.

What are teachers doing? Their knowledge. Time constraints? How do we prioritise? Consistency in collation. School now collecting it in the same way.

What is student engagement like? Tasks/Consistency amongst syndicates.

Staff release and PD.

Next steps:

Cross Team meetings/tasks/resources - create smooth transitions.

Re-visit teachers administering their own tests/data collation and evaluation - data wise - huge shift. Still fine tuning, as teachers are still working through the tests. Consistency has improved across syndicates. The Junior syndicate has always done their own testing. Has improved in yr 3-4 and yr 7-8. /Yr 5-6 has not been looked into. Term 1 to Term 2 is next comparison. Shifts in student agency. Children take ownership of their learning. More specific goals in reports.

Do all teachers have the ability to deliver? Yes - PD support. And resources provided.

Sonia's side hustle: Care Group/influx of families/trauma/death/Kidscan support - shoes/jackets - 45 jackets already handed out. Sonia has a register of vulnerable families and messages families as to what they may need. Approx 60 children. Shift of school views on behaviour, pastoral care - what does this mean to staff? Unpack this when/where possible.

Kidscan is only used for the children that need it.

Do we have enough support?

- b. Across School Leader: Geoff Dingle

Term 1: Teacher only day organisation - 2x keynote speakers. All schools in the Kahui Ako

Break out sessions. Damon Ritai/Sport Taranaki

Leadership Hui - PAT Maths, ME and My Schools, E Astle - 3 years of data. Break it down and discuss it. School then took it back to their schools.

SPS only school that has 3x years data - were invited to ASL Hui in Whanganui.

Geoff visits all WSL (within in school leads) and discusses how things are going.

Super Staff meeting - getting a consistency between yr 7/8 teachers and yr 9 teachers. Unfortunately hui was cancelled but has been postponed. Need to find a time to have this.

TERM 2:

ASL meeting was in Marton at Rangitikei College.

Story - Tutaeporoporo - Story Boards about the story and all schools had the same story boards and used in School curriculum.

Geoff came back and asked how we can do this in our community?

Kahui Ako Presentation: Racism and White defensiveness in Aotearoa.

Geoff looked through Math data and others looked at me and my schools data. Found common themes that may be the reason for lack of student engagement.

Geoff completed a Te Reo full immersion course. Really cool.

Damon Ritai - cultural capacity hui.

And Rob Cope - The Empowered and Informed - Cyber safety hui.

Emerging leaders meeting on Wednesday of ASL.

Stratford Primary School Principal Report – 8 May 2023

Curriculum Presentations by staff:	<i>Carried over from 2023: Within School Leader Sonia Rova, Maths and Geoff Dingle, Across School Leader.</i>
Current roll:	<ul style="list-style-type: none">- School Roll= 415- Year 1-2= 95; Year 3-4= 93; Year 5-6= 107; Year 7-8=120 . <i>Pourato confirmed staffing for 2023 is 25.59. We received an extra .1fte for Reading Recovery (now .4fte). Extra funding.</i> <i>Previous staffing entitlement for 15 May was 25.25 (not included in last Principal Report).8</i>
Admissions:	<i>67 (As at 14 June 2023)</i>
Withdrawals:	<ul style="list-style-type: none">- 9 children- 1 child has since returned (is included in the 67 above)- 2 children changed schools within our area- 6 children moved out of the area
End of year projection:	<i>14th June: 415</i> <i>31 October: 12 New Entrants</i> <i>1 November: 427</i>

2023 Out of Zone Enrolment Process:	<p><i>Term 3 Out of Zone advertisement:</i></p> <ul style="list-style-type: none"> - Year 1 = Up to 20 (have had 4 OoZ application) - Year 2 = 12 spaces (have had 1 OoZ application) - Year 3 = 13 spaces - Year 4 = 5 spaces - Year 5 = 6 spaces (have had 2 OoZ applications) - Year 6 = 2 spaces (have had 1 OoZ application) - Year 7 = No spaces - Year 8 = No spaces <p><i>Deadline for receipt of applications is 19 June. Ballot (if needed) = 21 June 2023.</i></p>
General School Information:	<ul style="list-style-type: none"> ● <i>The Year 7 and 8 Syndicate ran their Tech Programme in Week 6. Again this was a successful week with lots of positive feedback from our tamariki.</i> ● <i>Jason D and Chad visited Bell Block Primary School to view their Tech Programme. This was an opportunity to see a different programme and the way it is resourced/structured.</i> <i>Jason discussed the key findings from their visit.</i> <i>SPS will be reviewing tech at the end of the next block. Student and teacher voice will be considered</i> ● <i>The Year 5 and 6 students have been involved in two sports exchanges. One of these was at home and the other away. In total, 86 children were involved over these two days. The home exchange saw the other school welcomed by our Year 5 and 6 children with a powhiri.</i> ● <i>The Year 5 and 6 Central Rippa Tournament was held at S.P.S on Tuesday 30 June. We had 70 students participate and our S.P.S Alligators team made it through to the finals in New Plymouth. This will be held in Week Ten.</i> ● <i>School Speech Finals were held on Thursday 25 May. Three Year 3 and 4 classes wrote and presented speeches to their own classes (one class focused on Pacific Language Week). All children in Year 5 - 8 wrote and presented speeches, this was either in front of the class, just the teacher or it was videoed. Ten children in Years 5 -8 participated in the Speech Finals.</i> ● <i>Bek Galloway worked with three staff members to continue developing our deeper thinking skills (Curiosity Crew). The focus was how to incorporate the inquiry topic into the core subjects (reading, writing and maths). Classrooms are time poor and this allows for richer cross-curricular learning throughout the day. Improving children's engagement.</i> ● <i>Cam Stone, Principal from S.H.S, along with the Head Boy, Head Girl and other senior students, spoke to the Year 8 students about what the school had to offer.</i> ● <i>Room 5 visited Lake Rotokare as part of the World Biodiversity event. They were involved in numerous environmental activities.</i> ● <i>Ballance Agri Nutrients had a working bee at school as part of their focus to give back to communities. They mulched trees and tidied up around the school. This was overseen by Marlene.</i> ● <i>The School Council did a fantastic job of organising the Pink Shirt Day, which raised \$295.00.</i> ● <i>On Friday 9 June, we celebrated World Environment Day. The S.P.S Tuis and Marlene helped to coordinate the day's activities. Buddy classes participated in various working bees, created art from objects found and the school dressed in blue and/or green to show awareness.</i>

- On Wednesday 14 June, 67 Year 7 & 8 children took part in a Rippa tournament in Hawera. Both the Girls and Boys A teams made it to their respective finals. The boys placed first and the girls team second. Three of our teams qualified for the finals in New Plymouth. This will be held in Week Ten.
- Two staff attended a Classroom Problem Solving (CPS) course run by PB4L. The course reaffirmed the great processes around children's behaviour we have embedded. The course also provided strategies to support team leaders when working with teachers alongside their children's behaviour needs.

Upcoming events:

Month of June:

- Year 7 & 8 Rippa Tournament in Hawera
- Year 7 & 8 Sports Trials
- Year 3 & 4 classes visits to Town Library
- Year 5 & 6 Sports Exchange vs WestEnd School (home)
- Year 5 & 6 Sports Exchange vs Bell Block (away)
- Year 7 & 8 viewing SHS production
- Year 7 & 8 Build A Business night
- Year 5 & 6 Rippa Rugby Finals
- Murray Gadd in for Writing Professional Development

Month of July:

- Term Two - Three School Holidays
- Jason E returns
- Callback day for Staff - priority learners meeting / team meetings
- Team Leaders will work with Damon Ritai on Te Reo Maori Professional Development.
- Staff Meeting - teachers sharing great practise and strategies for writing
- Kahui Ako Super Staff Meeting

National Education and Learning Priorities (NELPS):

LEARNERS AT THE CENTRE: Learners with their whānau are at the centre of education.

Priority 1: Ensure places of learning are safe, inclusive and free of racism, discrimination and bullying.

PB4L Report:

- See the attached PB4L Report - Jason D walked the Board through the report.

Major Behaviours Period				31/1/2023 - 15/06/2023	
What are majors: <i>Out of bounds, Swearing at staff, Theft/Vandalism, Off Task Behaviour, Swearing, Harassment, Defiance/Disrespect, One punch, pushing, shoving, kicking), Put Downs, Inappropriate Language, Intimidation, Refusing to follow instructions, Disruptive to Others Learning, Inappropriate use of ICT, Other, Climbing trees, Fighting.</i> <i>Feb: 38; Mar: 59; Apr: 17; May: 50; June: 34</i>					
Number of children who have had 6 or more major incidents:					2 students
Boys: 172	Girls: 25		NZE: 137	Māori: 53	Other: 7
Number of children who have had 2-5 or more major incidents:					38 (9%)

Highest Number of Incidents by Ethnic:					<i>NZE (137)</i>
Most Incidents by Gender:					<i>Boys (172)</i>
Most Incidents by Year Level:					<i>Year 6 (48)</i>
Number of Incidents by Location:					<i>Classroom (60)</i>
Number of Incidents By Problem Behaviour:					<i>Fighting (46)</i>
Possible Motivation:					<i>Peer Attention (12)</i>
Number of Social Media Incidents:					<i>0</i>
Break down by syndicate					
Year Level	Number - B/G	When	Behaviour	Area	2 or more entries
Year 1/2	10 (9b/1g)	Morning Tea (4)	Fighting (5)	Playground (5)	<i>6</i>
Year 3/4	21 (21b/0g)	Morning Tea/Lunch time (8/5)	Fighting (8) One Punch (8)	Top Field (9)	<i>11</i>
Year 5/6	49 (44b/5g)	Morning tea (15) Third Block (13)	Harassment (13) Swearing (16)	Bottom Field (8) Classroom (8)	<i>18</i>
Year 7/8	53 (41b/12g)	Lunchtime (25)	Harassment (12)	Top Field (15)	<i>28</i>
Tracking Bullying - Victims					
<ul style="list-style-type: none"> <i>No students have been the victim more than three times this year. This will be constantly tracked to identify any targeted behaviour towards students.</i> 					
Notes: <ul style="list-style-type: none"> There has been a large increase in major behaviour in Year ¾. Of these, 10 have been for one student. He is currently undergoing assessment by an RTLB to identify a range of factors contributing to his behaviour and supporting the teacher with how to manage this in the classroom. While the Year ⅞ have had a significant amount of major behaviours on the top field, there has only been one in this 6 week reporting period. We believe the restructure of our active supervision areas have contributed to this. 					
Health and Safety Committee: <ul style="list-style-type: none"> <i>June Report discussed.</i> 					
Stand Down Report for 2023: 2 Stand Downs (Total for 2023 = 17 → 10 Vaping; 1=Behaviour disrupting the class; 1= Bullying behaviour; 4 =fighting, 1 = Behaviour dangerous and harmful example)					

In Committee 6.58pm
Out of committee: 7.08pm

Total Stand Downs in 2022: 17 (10 were for vaping).

Suspension Report: N/a

Total Suspensions for 2023: 0 (2022= 2)

Newly Directed Ākonga in 2023: 0

Directed Akonga in 2023: 0 (2022 = 1)

Restraint Report: 1

Total Restraints in 2022: 3

Search and Surrender 2023: 0 (1)

Total in 2022: 4

LEARNERS AT THE CENTRE: Learners with their whānau are at the centre of education.

Priority 2: Have high aspirations for every learner/ākonga, and support these by partnering with their whānau and communities to design and deliver education that responds to their needs, and sustains their identities, languages and culture.

- *Children on Learning and SENCO IEPs have been completed.*
- *Mid Year Learning Journey Reports go home at the end of this week (Week Nine). Question re why Reports had not been sent home. With some classes still not receiving them today.*

BARRIER FREE ACCESS: Great education opportunities and outcomes are within each for every learner.

Priority 3: Reduce barriers to education for all, including for Māori and Pacific learners/ākonga, disabled learners/ākonga and those with learning support needs.

- *The Tuakana Roopu have been invited by Whakaahurangi Marae to perform at their Puanga Celebration on Sunday 16 July 2023 at 12pm. This is voluntary, there is no expectation that tamariki have to attend. Mrs Fairclough is available to take a group to perform if the numbers are sufficient.*
- *Room 18 celebrated Samoan Language Week. The class researched and wrote about why you should visit Samoa. They made Siapo flowers. The mother of a child in class who is Samoan came in and made Pangkeke (Samoan donuts made with banana). She also talked about her Malu (traditional tattoos).*

Annual Plan Goal: Attendance

Referral made to ASA for a Year 4 student. After 20 consecutive days of non contact by the parent, he will come off the roll, currently at 14 (29/05) 20th day will be 16 June 2023

Further data below:

Attendance Report for 2023: 30 January to 14 June 2023

Discussion: Term 2 2023 Attendance Report How are we tracking over time? This data is for the date 22/04/2023 to 14/06/2023

Attendance Rate Per Half Day: School Cohort	89% (was 88.7 %)
Attendance Rate Per Session: School Cohort	84% (was 83 %)
Average attendance to date (Half day): Girls	89% (was 89%)

	Boys	89% (was 89%)
	NZE	91% (was 90%)
	Māori	86% (was 86%)
Ongoing monitoring: The Office Manager and Principal are closely monitoring the situation.		23 (Involving 16 families)
Referrals to truancy service		0
Referrals to Oranga Tamariki for Non Attendance		0
Family Group Conference		0

BARRIER FREE ACCESS: Great education opportunities and outcomes are within each for every learner.

Priority 4: Ensure every learner/ākonga gains sound foundation skills, including language, literacy and numeracy.

Annual Plan Goal: Priority Learners for Writing

- *Student Voice data: Team leaders and their teams have set goals moving ahead from feedback relating directly to their students.*
- *At the end of the term, markbooks will be updated and further tracking of priority learners will be looked at in teams and as part of the Senior Leadership monitoring. This will be part of the focus for the upcoming priority learners meetings (callback day, Thursday 13 July).*

Schoolwide Assessment Trends: PAT Mathematics Trends, Term 1, 2023

- *n/a*

QUALITY TEACHING AND LEADERSHIP: Quality teaching and leadership make the differences for learners and their whānau.

Priority 5: Meaningfully incorporate te reo Māori and tikanga Māori into the everyday life of the place of learning

Culturally Responsive Practice and Te Reo Māori Professional Development:

- *Two staff, Karen and Geoff, are currently participating in the Ata Rawea course. This is done each week for two hours on a Wednesday night. There are tests every week online and they participate in an online zoom meeting for two school days per term. Next term, Karen and Sheenagh will be doing the course.*

QUALITY TEACHING AND LEADERSHIP: Quality teaching and leadership make the differences for learners and their whānau.

Priority 6: Develop staff to strengthen teaching, leadership and learner support capability across the education workforce

Writing Professional Development:

- *This term, Team Leaders viewed their teams teaching small group workshops and gave feedback/feedforward.*
- *Murray Gadd is here in Week Ten. Nine staff will be involved in this development over two days.*

- *Priority learners meetings for writing: one has been held during the term and next one is scheduled for callback day, last Friday of the non contact time.*

Kahui Ako Professional Development:

- *Super Staff Meeting scheduled for Week Three of Term Three*
- *Cultural Capacity day was held at SHS, 31 May from 9.00 - 11.00am. Damon Ritai presented about the MAC (Maori Achievement Cluster). We are part of this already. This was attended by Geoff in his Across School Leader role. The next Cultural Capacity day will be held on 7 September.*

FUTURE OF LEARNING AND WORK: Learning that is relevant to the lives of New Zealanders today and throughout their lives.

Priority 7: Collaborate with industries and employers to ensure learners/ ākonga have the skills, knowledge and pathways to succeed in work.

N/a

Education and Training Act 2020

- *Learning and SENCO I.E.P's have been completed for the first half of the year.*
- *A printed copy of all IEPs will be sent home to parents in Week Nine with Learning Journey Reports.*
- *Parents were contacted by teaching staff in the first five weeks of the term. 98% of whanau were contactable.*

Legislative Areas not covered under the NELPS

ERO Review

Frank Hale receives all relevant documents around writing. His feedback and questions are always really useful to our ongoing development and monitoring. Frank is planning to visit the leadership team next term.

Creative Commons Policy

- *New Policy. No issues to report.*

School Year

- *N/A*

Self Review: Board work plan review areas.

Further reviews occurring this term:

- *Health Education (Term 3)*
- *Asset Register reviewed by the Finance Team (Term 3)*
- *The Anti-Bullying survey will be shared with whānau when the Health Education survey is shared (Term 3).*

Completed Board Monitoring for May:

☒ *N/a*

<u>Personnel:</u>
Equal Employment Opportunities (EEO):
N/a
Teaching staff updates: <ul style="list-style-type: none"> <i>The NZEI Te Riu Roa primary teachers' negotiation team received a forth offer from the Ministry of Education to settle the Primary Teachers' Collective Agreement. This offer has been accepted and was ratified on Monday 12 June.</i> <i>The Classroom Release Time is the inclusion, which will have the most impact on the school. While this is funded by the MOE, we still need to have access to teaching staff to cover this. See below:</i> <p>15 additional hours per term phased in from the start of year 2024 (5 hours); Term 3 2024 (5 hours); start of year 2025 (5 hours).</p> <p>From Term 1 2025 – One hour release per week/10 hours per term for permanent unit holders in addition to the ordinary CRT increases.</p>
Support staff updates: <ul style="list-style-type: none"> <i>Tara Gray is not able to continue in Terms Three and Four. We are currently reviewing the release calendar to workout specialist teaching needs/hours.</i> <i>Emily Bates leaves us on Monday 7 August for her overseas trip.</i> <i>Julie Sayer (cleaner) resignation. She will finish on 30 June 2023. Mereana Wilson is going to fill this position on a trial basis for Term 3.</i> <i>Room 18 organisation: Emma Garlick will be in class four days a week and Cath Uhlenberg one day per week.</i> <i>Morgan McSweeney - available 1 day a week in Term 3.</i> <i>Alise Benson-Armstrong will pick up more days. Days to be confirmed.</i>
Staff Leave: Staff requiring Board Leave approval as they have had 5+ days over the year or require an extended break of 5+ days in a row): n/a
Staff Wellbeing: <ul style="list-style-type: none"> <i>Number of staff who have had 5+ days away with sickness this month:</i> <i>One staff member had seven days of sick leave and another staff member had ten days sick leave.</i>
Kahui Ako Updates: <ul style="list-style-type: none"> <i>The Kahui Ako held their Parent Cyber Safety evening in Week 7. The attendance was almost double last year at 70 parents but still low compared to the number of families we have across the Kahui Ako. Stratford Primary School had 13 parents attend.</i>
<u>Finance:</u>
Annual Accounts Reviewed Motions: To accept the March and April 2023 Monthly Accounts and Reports from the Finance Committee. To accept the Silks Audit after updates have been made (overseen by Janine and Le-arna).

To pay Programmed Property Services: see details below.

Approval to sign-off for “annual service” work doing the gutter cleans, building washes and painting touch ups. In our system that is referred to as “Job 49925” and it is an annual event.

Approval for painting programme in the Junior Block. This is Job #60918. There has been a good start on this, back in the last Christmas break, it will unlikely be completed until the next Christmas break. Because this includes materials and labour costs we have already incurred, Programmed are asking for a “progress Payment” to cover that. The total job is worth \$42,144 - but to date we have completed \$32,760 of it. The invoice for this will be rounded to \$30,000 as a progress payment.

Moved: Motion to approve progress payment for painting programme and to approve “annual service work” with payment occurring in late July. Moved: Jack/Fiona J. Deb to ring Jason tomorrow.

Motions to move:

- *The 2022 Audited Accounts.*
- *Accept that the 2022 Audited Accounts have been made available on the school website for whānau to review. Copies have also been sent to the Ministry of Education as per the time schedule.*
- *Approve Te Manawa Funding to purchase sports equipment.*

Moved: Jack/Fiona J

Property:

5YA Projects:

- *Funding approved for project 241774 Unforeseen Site: Hot Water Replacement.*
- *pleased to advise you that a budget of \$8,065.00 of Unforeseen Funding has been approved for the project.*
- *Just to note that the funding breakdown in this project also includes 5YA funding, as below:*
- *5YA \$3,353.75*
UNC \$4710.78

School Projects:

- *Junior Decking Roof Project: Brad Gibbons looking to obtain consent and put up heat detectors/sensors so that equipment can be stored on the decking area.*
- *Asbestos Survey: The management plan for asbestos surveys has been updated and sent to us. Jack is our person who is monitoring this. MoE will liaise with Jack as and when needed. Who requested this report? Deb will ask for clarification around this report? What project is this attributed to?*
- *Brad Gibbons Builders will be completing concrete work behind the Junior Block to the Enviro Centre in the next school holidays. They will also repair the brick wall in front of the Conference Room.*
- *Block F Roof work: Jess McIlroy has emailed to say there is a preliminary design for the remediation work, and is currently going through the ‘Weathertightness Remediation Programme design review. She is looking to visit along with Alejandro in July.*
- *Bars for windows that are outside the basketball goals. \$350 per window (2 windows to be completed). Board approved this. Also suggest looking to see if we can get Window insurance.*

Motion to accept the April Principal Report:

Moved: Nathan/Jack

3. Strategic Decisions:

- a. Education and Training Act:

- i. *Haatū Tool reviewed*
- b. Policies to Review:
 - i. *No policies to review*
- c. Audit Process and Updates: N/a
- d. OIA Requests: N/a

Motion: n/a

Self review – Gathering the evidence

Use the questions below to **identify the evidence** your board has for the representation governance area, in relation to Māori enjoying and achieving education success as Māori.

REPRESENTATION – gathering the evidence

Rapa of the hoe represents
the face of the community



Guiding questions:

What evidence is there that the board works in genuine partnership with parents and whānau, around the governance of the school, giving effect to Te Tiriti o Waitangi and supporting Māori students to enjoy and achieve excellent education outcomes as Māori?

What evidence do you have that whānau, hapū and iwi participate in making decisions about the education of Māori learners, ensuring that local tikanga Māori and mātauranga Māori are reflected in school plans, policies and curriculum?

Focus	Evidence
Engaging with our Māori community	<p>IEP's, one on one meetings for whanau and their tamariki</p> <p>Whānau Day and the Hangi (122 people)</p> <p>Sports Events</p> <p>Unveiling of the carving and mural</p> <p>Powhiri on first day</p> <p>Seesaw - regular connection with the classrooms</p> <p>Whanau Liaison Officer - positive connection</p>
Actively seek and consider the voice and aspirations of our Māori community	<p>Whānau:</p> <p>Ākonga survey:</p>
Actively seek Māori input into our governance	<p>Having Maori representatives on our Board</p> <p>Komiti Matua steering group - Led by Principal</p> <p>Whanau Surveys</p> <p>What does this look like? What do we think it looks like?</p> <ul style="list-style-type: none"> - Research other Boards to see what they are doing. - Links with the High School - pathway for our children. <p>Next Step:</p> <p>Cultural Portofolio - Are we attending to all of our communities' needs?</p>
Responsiveness to Māori parents and whānau concerns	<p>Talk about board supporting staff to do these things (as a board easier access to parents)</p> <p>Feedback from writing</p> <p>Teachers are doing</p> <ul style="list-style-type: none"> - Seesaw - we want the conversation to be two way - IEP's meeting - Phone calls home before reports - Year 5 / 6 goal and capacity tool -

4. Administration

- a. Review the minutes. Secretary to share the key points and decisions made.
 - i. *Deb to follow up re Painting Programme with Jason E*
 - ii. *Confirm with Jason E re Truancy support.*
- b. Review the Board Annual Work Plan for 2023. Have we missed anything from the plan? What needs to be prioritised for the next meeting?
 - i.
- c. Identify *agenda items for the next meeting on Monday 19 June at 5.30pm.*
 - i. *Consistency on Technology through the school. Update from Deb.*
 - ii. *Review current code of conduct with the new one adopted on 21 June 2023. Are changes required to our policy?*
- d. Future Dates 2023:
 - Term 1: ~~13 Feb; 27 March~~
 - Term 2: ~~15 May~~; 19 June
 - Term 3: 7 August; 11 Sept
 - Term 4: 30 October; Wednesday 29 November at 5pm (Dinner 7pm). End of Year Assembly (Wednesday 15 December)
- e. Correspondence (see below)

Minutes/Motion:

5. Correspondence In:

- a. Letter from Lucas Watson - Invite Lucas to next meeting to discuss his vision.
- b. Email Cam Stone
- c. Letter from Julie Sayer

Correspondence Out:

- a. n/a

Minutes/Motion:

Motion: To move the correspondence

Moved: Deb/Fiona.R

6. Matters arising:

Questions from the last BOT meeting.

Four staff would like to purchase ex-lease Laptops, we require BOT approval for this.
Board happy to support this. Approved by all members.

New Code of Conduct from the MOE and what this means for Boards.

***In Committee: at
Out of committee***

7. Meeting closure: 7.47pm

- a. Report hours spent by individuals to Fiona so she can update MOE Worksheet

Jack: 6.0 hrs	Deb: 6.0 hrs	Nathan: 4.5 hrs
Le-Arna: 6.0 hrs	Fiona.J: 6.0 hrs	Fiona.R: 6.0 hrs
Jason D: 4.0 hrs		

